



# Request for Proposals SK Recycles Residential Collection Services – Curbside and Multi-Family

## PURPOSE OF THE RFP

SK Recycles seeks competitive proposals for curbside and multi-family PPP collection services in various municipalities across Saskatchewan, including collection, customer service, container delivery, contamination monitoring, and delivery to designated post-collection facilities.

## GENERAL INFORMATION AND KEY DATES

Request for Proposal Information Table		
<b>RFP Title:</b>	Request for Proposals SK Recycles Residential Collection Services – Curbside and Multi-Family	
<b>Date Issued:</b>	April 7, 2026	
<b>Contact Person(s):</b>	RFP Coordinator Bruce Mann Manager, Collection proposals@skrecycles.ca	RFP Coordinator Support Jennifer Nguyen Manager, Program-Led Services proposals@skrecycles.ca
<b>Proposal Submission Date:</b>	June 12, 2026, 4:00pm CST	
<b>Additional RFP Dates:</b>	<ul style="list-style-type: none"> <li><b>Proponent’s Information Meeting (Virtual):</b> April 20, 2026</li> <li><b>Deadline for Proponents’ Questions:</b> April 27, 2026</li> <li><b>Final Responses to Questions:</b> May 1, 2026</li> <li><b>Proposal Submission Date:</b> June 12, 2026</li> <li><b>Proposal Evaluation, Interview and Selection Period:</b> June 15, 2026 – June 26, 2026</li> <li><b>Agreement Negotiation and Finalization with Selected Proponent(s) Period:</b> June 29, 2026 – July 15, 2026</li> <li><b>Notice to Selected Proponent(s):</b> July 17, 2026</li> <li><b>Service Commencement Date:</b> February 1, 2028</li> </ul>	
<b>Service Commencement Date</b>	February 1, 2028	
Submit Proposal To		
<b>Virtual Data Room:</b>	RFP Coordinator will provide access to the secure Data Room for the Proposal submission.	

# SERVICE SCOPE

SK Recycles operates PPP collection services directly in areas where the local government has transitioned service to SK Recycles. SK Recycles is requesting Proposals for Curbside and Multi-Family Program-Led PPP collection services and ancillary services as described in the Form of Agreement. These services include but are not limited to:

- As applicable, collection of PPP at Curbside from residential households in single-family homes, including converted single-family buildings with secondary suites and buildings with up to four (4) suites;
- Collection of PPP at Multi-Family buildings that are generally five (5) units or more where residents are expected to deliver PPP to a central storage/collection area accessible by all residents;
- Delivery of collected PPP to the Designated Post-Collection Facility;
- Weighing of collected PPP as directed by the Designated Post-Collection service provider;
- Delivery of new collection containers to households receiving collection service in the Service Area(s) as agreed upon with SK Recycles and delivery of replacement collection containers to households in the Service Area(s);
- Accurate recording, reporting and regular upkeep of addresses and households receiving services within the Service Area(s);
- Provision of customer service, inclusive, but not limited to, staffed phone lines able to receive and return calls with resident, receiving and responding to email, recording of incidents, managing missed pick-ups, replacement of collection containers, support for resident education services; and
- Coordinating with SK Recycles team on operational issues and projects as applicable and required.
- The Service Areas for which the services are to be provided are listed in Appendix D and in Section 2.2 of the RFP. A Contractor will be responsible for providing all equipment, labour, facilities, supervision, and supplies necessary to perform the contracted services.

# SERVICE AREAS

The Service Areas for which the services are to be provided are listed below and in Appendix D. To the extent available, maps of the Service Areas are provided in Appendix E.

**Curbside Collection Service Areas:**

Service Area	Communities
1	City of Meadow Lake
	City of North Battleford
	Village of Medstead
	Northern Village of Green Lake
	Rural Municipality of Milton No. 292
	Rural Municipality of Rosemount No. 378
	Town of Battleford

	Town of Big River
	Town of Biggar
	Town of Cabri
	Town of Cut Knife
	Town of Eston
	Town of Kerrobert
	Town of Kindersley
	Town of Lashburn
	Town of Luseland
	Town of Macklin
	Town of Maidstone
	Town of Spiritwood
	Town of Unity
	Town of Wilkie
	Village of Dodsland
	Village of Glaslyn
	Village of Landis
	Village of Leoville
	Village of Loon Lake
	Village of Marengo
	Village of Mervin
	Village of Paynton
	Village of Pierceland
	Village of Plenty
	Village of Waseca
2	Resort Village of Tobin Lake
	Town of Choiceland
	Town of Hudson Bay
	Village of Codette
	Village of Smeaton
	Village of Zenon Park
3	City of Martensville
	Resort Village of Shields
	Rural Municipality 404 Sarilia Country Estates
	Rural Municipality of Corman Park – Furdale and Neuhorst
	Town of Rosetown
	Town of Aberdeen
	Town of Asquith
	Town of Davidson

	Town of Delisle
	Town of Duck Lake
	Town of Hague
	Town of Hanley
	Town of Hepburn
	Town of Langham
	Town of Osler
	Town of Outlook
	Town of Rosthern
	Town of Vonda
	Town of Wynyard
	Village of Borden
	Village of Broderick
	Village of Dinsmore
	Village of Elbow
	Village of Glenside
	Village of Kenaston
	Village of Laird
	Village of Leask
	Village of Loreburn
	Village of Marcelin
	Village of Prud'homme
	Village of Strongfield
	City of Warman
	Village of Bulyea
	Village Earl Grey
	Village of Siltou
	Town of Southey
	Town of Fort Qu'Appelle
	Town of Grand Coulee
	Town of Lumsden
	Village of Briercrest
	Village of Buena Vista
4	Village of Vibank
	Town of Esterhazy
	Town of Kamsack
	Town of Springside
	Village of Calder
5	Village of Grayson

	Village of Theodore
6	City of Estevan
	Town of Arcola
	Town of Carnduff
	Village of Frobisher
	Village of Torquay

**Multi-Family Collection Service Areas:**

Service Area	Communities
1-MF	City of North Battleford
	Town of Biggar
	Town of Cabri
	Town of Big River
2-MF	Town of Hudson Bay
3-MF	Town of Outlook
	Town of Davidson
	City of Martensville
	City of Warman
5-MF	Village of Grayson

## MATERIALS COLLECTED

A Contractor will collect the following material categories:

- Single-Stream Mixed Paper and Cardboard and Mixed Containers

## INTERESTED PARTIES

Interested parties are requested to contact the RFP Coordinator to express their interest in accessing the full RFP materials, at [proposals@Skrecycles.ca](mailto:proposals@Skrecycles.ca).

## RFP PROCESS INTEGRITY

All RFP-related communications with SK Recycles, from the time this RFP is advertised and issued until the time an Agreement is approved, will be through the RFP Coordinator in writing. Neither Proponents nor their agents will contact or otherwise lobby other SK Recycles staff or SK Recycles Board in connection with this RFP.

SK Recycles will only make modifications or clarifications to this RFP through a written addendum issued by the designated contact for this RFP. No oral statement or other representation from any source this RFP will be included in or in any way amend this RFP.

Response to questions received will be provided through written addendum by SK Recycles and will not state the source of any questions. SK Recycles may edit or revise SK Recycles-posted questions for clarity. Questions not submitted in a form that can be distributed to all respondents may not be answered by SK Recycles.

Proposals will include all information and materials the Proponent wants SK Recycles to use during the Proposal evaluation and selection process. SK Recycles may request additional information during the evaluation and selection process but is under no obligation to consider unsolicited materials provided by the Proponent that are not part of its Proposal or are not specifically requested by SK Recycles.

## EVALUATION METHODOLOGY

Proposals will be evaluated by a committee comprising of SK Recycles representatives. SK Recycles submission and evaluation protocol requires a two-part electronic submission for all proposals, separating the technical evaluation from the price submission. Only those proposals meeting the qualified technical criteria will have the price proposal evaluated to determine the Proposal that provides the best overall value to SK Recycles.

All decisions on whether a Proposal meets (or to what degree it meets) the stated requirements are decisions within the judgement of SK Recycles evaluation committee. Proponents are advised that all determinations and decisions made by SK Recycles relating to this RFP and any Proposals by Proponents, including without limitation, whether a Proposal satisfies the Mandatory Forms and Requirements and the extent to which scoring, and points are awarded, are within SK Recycles sole and absolute discretion and are final and binding without appeal whatsoever.