

MMSW Claim Reporting

How to submit reports to MMSW

February 23rd
10 am – 12 pm



Webinar Protocol

- Slides advance automatically

Questions during the webinar?

- Question box for questions/comments on webcast console
- You can submit your questions at any point during the presentation (which will run for approximately 2 hours) however questions will not be addressed until the Q&A section at the end of each scenario
- During the Q&A we will answer as many questions as possible
- All questions and responses will be captured in a Q&A document to be posted on the MMSW website (this will include any questions we don't get to today)
- Once the webinar has ended, please send any follow up questions to the email address serviceprovider@multimaterialsw.ca
- This webcast itself will also be posted on the MMSW website, along with a copy of this presentation

Agenda

- Introductions
- Meeting purpose
- Reporting Obligations
- Introducing the WeRecycle reporting portal
 - Portal Features
 - Contact Management
 - Compiling and submitting your report
 - Managing and maintaining your account
- Recap and summary
- Next Steps
- Support materials

Agenda cont.

- Submitting a Collection Report
 - MMSW Guidelines for Claim Reporting
 - Different collection scenario's
 - Scenario A – Reports submitted by Local Government, First Nations or Regional Waste Authority (Collectors)
 - Scenario B – Designate reporting on behalf of a Local Government, First Nations or Regional Waste Authority (Collectors)
 - Scenario C – Shared collection routes on one collection vehicle
 - Scenario D – Depot only collection routes
 - Question period will follow each scenario discussion

Introductions

- MMSW:
 - Kelly Goyer – MMSW Field Services
- CSSA:
 - Chris Armeni – Service Provider Reporting Lead
 - Nicole Griffith – Project Lead
 - Kent Hollister – National Supply Chain
 - Andrew Lee – System Development Lead

Meeting Purpose

- Help you prepare for report submission on the MMSW online WeRecycle Reporting Portal, including:
 - What information and data you need to gather to complete your reports
 - How to submit reports to MMSW using the online WeRecycle Reporting Portal
 - How to manage your account
- Answer your questions during the Q&A section at the end of the presentation

Reporting obligations

Your reporting obligations include:

1. Information you report annually
2. Information you report quarterly:
 - Tonnes collected as of January 1st 2016
 - Tonnes rejected and shipped to end markets start date of TBD

Annual Reporting

Annual reporting includes:

- The number of households receiving curbside and multi-family building collection service of WPP
- The number of households without collection service but with access to depot collection service
- The population of each collection service area
- The number of material streams collected
- Frequency of collection service provided and type of set out container
- Location of depots

Quarterly reporting effective January 1

- Reporting can be completed at a frequency of your choosing but no less than quarterly:
- Tonnes of residential WPP collected from curbside and multi-family buildings
- Tonnes of residential WPP collected from residents at depots by collection service area

Quarterly reporting effective (Date TBD)

- Tonnes of residential WPP shipped to end markets by type of paper and by packaging
- Tonnes of residential WPP rejected by the end market including the reason for the rejection
- *Amount of revenue received for WPP shipped to end markets by type of paper and packaging
- *MMSW will work with LG/RWAs in Year 1 of the program to establish this reporting process

Reporting Obligations

- Today we are focusing on Quarterly Claim Reporting that is effective Jan 1st 2016

Introducing the WeRecycle Reporting Portal


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Introducing the WeRecycle Reporting Portal

- WeRecycle Reporting Portal enables you to submit online reports, streamlining the reporting process
- Is a web-based, user-friendly reporting tool to facilitate claim submission reporting
- Is accessible from any Internet connected computer

Introducing the WeRecycle Reporting Portal



Navigation menu with icons and text:

- About Us
- Latest News
- Contact Us
- WeRecycle Login** (highlighted with a red arrow)
- Tech Info

Search bar: What can we help you find today?

Saskatchewan Industry at Work

MMSW is a not-for-profit organization formed to develop & implement a product management program for household waste packaging and paper in the Province of Saskatchewan.

[Learn More >](#)

Latest News

Stewards

Under new Saskatchewan regulations, businesses that supply waste packaging and paper to Saskatchewan residents are financially responsible for up to 75 per cent of the costs to collect recyclables.

[Find out more >](#)

Collectors

Municipalities or First Nations that operate residential collection programs for waste packaging and paper can receive funding of up to 75 per cent of net program costs from businesses that produce these materials.

[Find out how you can get involved >](#)

Log on from home page of multimaterialsw.ca

WeRecycle Login Page

Canadian Stewardship Services Alliance

New Here? [Register Now..](#)

User ID *

Password *

Request Password Reset: [Get Support..](#)

Thinking beyond the box
Stewardship Ontario

MMSM
Multi-Material Stewardship Manitoba
INDUSTRY FUNDING RECYCLING

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MULTI MATERIAL BC

The Three Areas of the Portal that you will Use



WeRecycle Main Menu



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Contact Management



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Contact Management

- Manage the roles of people in your organization that have access to the portal:

1. Primary Contacts can

- Add/Delete/Update users
- Submit reports
- Review account status

2. Secondary Contacts can

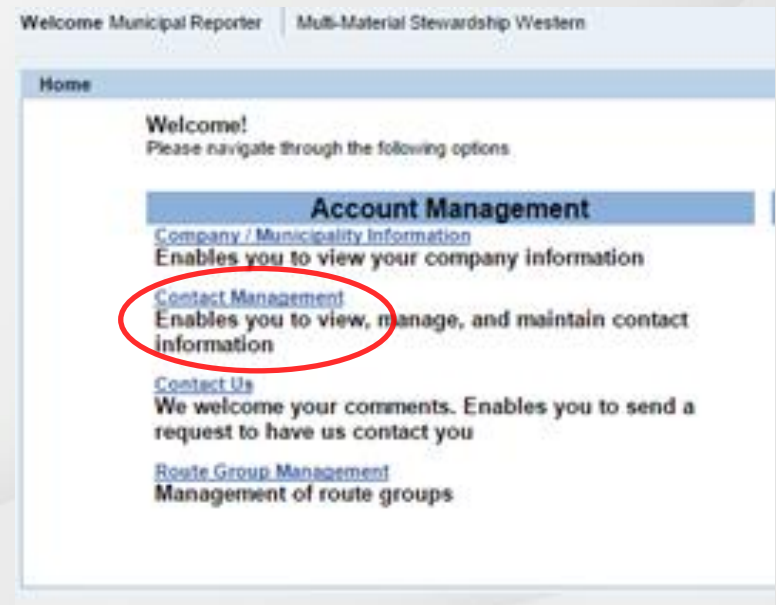
- Submit reports
- Review account status

3. Billing Contacts can

- Review account status

4. Report Recipients can

- Receive reports submitted by others



Document Centre - Reporting

How to submit your claim reports



Reporting Options



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Submitting a Collection Report

- Submitting a Collection Report
 - Different collection scenario's
 - **Scenario A**
 - Reports submitted by Local Government, First Nations or Regional Waste Authority (Collectors)
 - **Scenario B**
 - Designate reporting on behalf of a Local Government, First Nations or Regional Waste Authority (Collectors)
 - **Scenario C** – Shared collection routes
 - **Scenario D** – Depot only collection routes

Data you need to report

- **Contract number**
 - “470000xxxx”
 - As recorded on your signed Services Agreement
- **Document number**
 - Unique number representing your scale ticket
- **Valuation type**
 - Example Inteserv, Depot
- **Service date**
 - When the collection was performed
 - DDMMYYYY
- **Delivery date**
 - Date materials were delivered to the destination site
- **Originating site name & postal code**
 - Service area where the WPP is collected from
- **Destination site name & postal code**
 - Location where the WPP has been delivered to
- **Material description**
- **Reporting actual tonnage (Kg’s)**

Submitting a Claim

- You have two main options in how you choose to submit your reports:
 1. Direct Data Entry into the Portal
 - Single claim against a single collection site
 2. Excel Spreadsheet Upload

Choosing the method you report

- The reporting method you select will largely depend on:
 - The number of claims you make
 - The frequency you plan on reporting
- If you are planning to report daily or weekly
 - method 1 – Direct Data Entry will be most suitable
- If you plan to report large quantities of data on a less frequent basis (e.g. monthly)
 - method 2 – Excel Spreadsheet Upload will be most suitable

1. Direct Data Entry into the Portal

Reporting a single claim against a single collection site



Reporting Options



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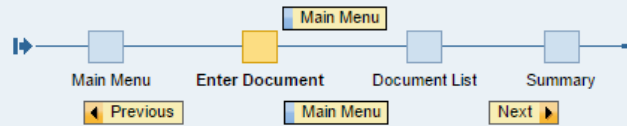
Allows you to track, view or print your claim submission(s)

[Route Reporting](#)

Enables you to display and print your route claims

Report Activity – Direct Input

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Contract No. 4700001406 Municipal Reporter - COLLECTION

Document Header

Document Number: * Webinar01 Re: Supplemental Text: Service Date: * 2014/11/20 Delivery Date: * 2014/11/20

Originating Site Address

Name: * Postal Code: * Search

Address: City: Province:

Destination Site Address

Name: * Postal Code: * Search

Address: City: Province:

Document Items

Service Type	Material Description	Quantity	Reporting Units	Weight	Base UoM	Container ID	Disp Code	Disp Code Text	Originating Site Name	Postal Code
CURBSIDE	Residential WPP	0.000	Kg	0.000	Kg					
DEPOT	Residential WPP	0.000	Kg	0.000	Kg					

[New Document](#) [New Collection Site](#) [Save Document](#)

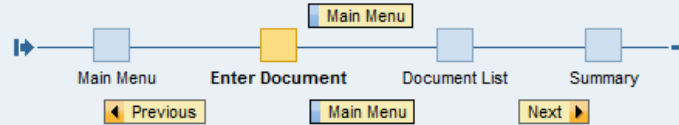
The contract number is your services agreement number

The document number is your weigh scale ticket number

Report Activity – Direct Input



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Contract No.

Document Header

Document Number: * Reference: Supplemental Text: Service Date: * Delivery Date: *

Originating Site Address

Name: * Postal Code: *
Address:
City: Province:

Destination Site Address

Name: * Postal Code:
Address:
City: Province:

Document Items

Service Type	Material Description	Quantity	Reporting Units	Weight	Base UoM	Container ID	Disp Code	Disp Code Text	Originating Site Name	Postal Code	
CURBSIDE	Residential WPP	1,000.000	Kg	0.000	Kg						
DEPOT	Residential WPP	200.000	Kg	0.000	Kg						

Enter the Destination Site address

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Destination Site Address Search

Site Address Search

Name	Postal Code	City	Province	Site
Destination Site	S0K 4C0	Saskatoon	SK	345002

Service Date: * 2014/11/20 Delivery Date: * 2014/11/20

Postal Code: * Search

Province: SK

Container ID	Disp Code	Disp Code Text	Originating Site Name	Postal Code
			Municipal Reporter	S6V 7P3
			Municipal Reporter	S6V 7P3

OK Cancel

You can search for the addresses. If you do not see the address presented here, you will need to contact serviceprovider@mutlimaterialsw.ca

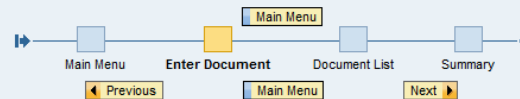
Enter the material weights



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Contract No. 4700001406 - Municipal Reporter - COLLECTION

Document Header

Document Number: * WeighScale i Reference: Supplemental Text: Service Date: * 2016/02/08 Delivery Date: * 2016/02/15

Originating Site Address

Name: * Collection Site Postal Code: * S0K 4C0 Search
Address:
City: Province:

Destination Site Address

Name: * Destination Site Postal Code: * S0K 4C0 Search
Address:
City: Province:

Document Items

Service Type	Material Description	Quantity	Reporting Units	Weight	Base UoM	Container ID	Disp Code	Disp Code Text	Originating Site Name	Postal Code
INTSERV	Residential WPP	15000	Kg	0.000	Kg					

New Document | New Collection Site | Save Document

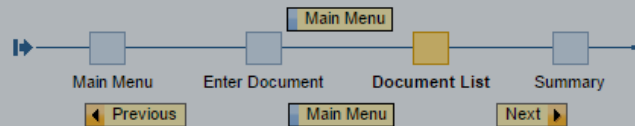


Enter the corresponding weights by service type –
Inteserv – integrated service

REMEMBER TO SAVE – MMSW cannot retrieve your documents for you. If lost or timed out you must Re-enter your data

Report Activity – Direct Data Entry – Confirm your submission

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Document List

Document Number	Contract No.	Bulk No.	Driver's Name	Pick Up Date	Delivery Date	Destination Site Name	No. of Line	No. of Containers	Total Weight	
Webinar01	4700001406			2014/11/20	2014/11/20	Destination Site	2	1200.000	1200.000	

Reporting Submission Confirmation

Are you sure you want to submit your reporting session?



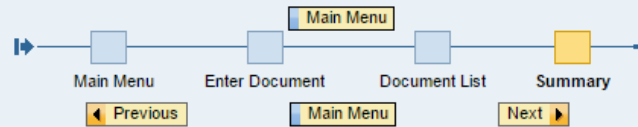
Report Activity – Direct Data Entry – MMSW has received your claim submission



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Submit Report Status

Inbound Delivery No.:	<input type="text" value="1800027834"/>
No. of BOLs entered:	<input type="text" value="1"/>
No. of Collection Site added:	<input type="text" value="0"/>
No. of BOL Lines:	<input type="text" value="2"/>
Total no. of Containers:	<input type="text" value="1200"/>
Total Weight entered:	<input type="text" value="1200"/> <input type="text" value="KG"/>



2. Excel Spreadsheet Upload


Report activity by uploading a spreadsheet with all your data on



Spreadsheet Upload Report

- If you have large amounts of data to report, and report on a less frequent basis, you may find it easier to upload an Excel document containing all of your data – the portal will use this to create a claim submission

Reporting using the Upload Template



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Route Group Management Management of route groups	Route Activity Enables you to process route claims	Route Reporting Enables you to display and print your route claims
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Generate Spreadsheet Upload



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Generate Load Template

Select Contract: 4700001406 - Municipal Reporter - COLLECTION [Download Template](#)




Report Activity – Spreadsheet

 Reporting Upload - Data Entry Sheet															
	Save Spreadsheet as TXT file		Clear Spreadsheet Data												
Contract Number	Document Number	Service Type	Reference	Supplemental Text	Service Date (DDMMYYYY)	Delivery Date (DDMMYYYY)	Originating Site Name	Originating Site Postal Code	Destination Name	Destination Postal Code	Material Description Value Added Services	Reporting Type	Container ID	Reporting Quantity	Weight (Kilograms)

 Reporting Upload - Data Entry Sheet															
	Save Spreadsheet as TXT file		Clear Spreadsheet Data												
Contract Number	Document Number	Service Type	Reference	Supplemental Text	Service Date (DDMMYYYY)	Delivery Date (DDMMYYYY)	Originating Site Name	Originating Site Postal Code	Destination Name	Destination Postal Code	Material Description Value Added Services	Reporting Type	Container ID	Reporting Quantity	Weight (Kilograms)
4700001386	Test1	INTSERV			19/02/2016	19/02/2016	Village of AnyCity	S2V 1A2	AnyHauler Name -Regina	S0C 1A0	Residential WPP	Kg		250	250

Reporting using the Upload Template



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Report Activity – Spreadsheet

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Main Menu | Document Upload | Summary

Submit

Spreadsheet Upload

Status	Message	Contract No.	Doc. #	Val. Type	Bulk No.	Driver's Name	Pick Up Date	Delivery Date	Collection Site Name	Postal code	Processor Name	Postal code	Material Category	Container Type	Cont. I
Table is empty															

Upload Report

Document Upload

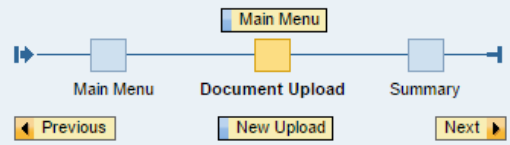
Upload From File | Choose File | No file chosen

Upload | Cancel

Report Activity – Spreadsheet



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Submit

Spreadsheet Upload C:\fakepath\BOL_20141120.txt

Status	Message	Contract No.	Doc. #	Val. Type	Bulk No.	Driver's Name	Pick Up Date	Delivery Date	Collection Site Name	Postal code	Processor Name	Postal code	Material Category	Container Type
↓		4700001406	Webinar02	CURBSIDE			20112014	20112014	Municipal Reporter	S6V 7P3	Destination Site	S0K 4C0	Residential WPP	Kg
↓		4700001406	Webinar02	DEPOT			20112014	20112014	Municipal Reporter	S6V 7P3	Destination Site	S0K 4C0	Residential WPP	Kg

Report Activity – Spreadsheet Upload – MMSW has received your claim submission

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Enter Document

Document List

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Submit Report Status

Inbound Delivery No.: 1800027834

No. of BOLs entered: 1

No. of Collection Site added: 0

No. of BOL Lines: 2

Total no. of Containers: 1200

Total Weight entered: 1200 KG

Receive record of report from the WeRecycle Reporting Portal

- Once you have submitted your claim, the portal will create a record of the claim in PDF format and email it directly to for your review and records
 - You will receive two documents – 1) Claims summary document, and upon approval, 2) Purchase Order
- Immediate acknowledgement/email notifications
 - Your primary and secondary contacts will also receive an email from serviceprovider@multimaterialsw.ca confirming the receipt of your claim
- These PDFs are available at any time to review and print in the portal Account Management section

Claim Summary PDF



MULTI-MATERIAL STEWARDSHIP WESTERN INC.
 321 4th Avenue North, Lower Level
 SASKATOON SK S7K 2L8
 CANADA

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 02/22/2016 16:02:35

Claim Summary

Billing Address
MULTI-MATERIAL STEWARDSHIP WESTERN INC. 321 4th Avenue North, Lower Level SASKATOON SK S7K 2L8

Vendor Address
Municipal Reporter 1084 Central Avenue PRINCE ALBERT SK S8V 7P3

Document Title
Claim Summary 1800027834
Approval Date 11/21/2014
Vendor Number 344980
Terms of payment Net due in 30 days

Item	Document Number	Ref.	From	Material Description	Reported Quantity	UOM	Weight (KG)	Service Area or Depot Receiving Facility	Price/Unit	Amount
00010	Webinar01		CURBSIDE	Residential WPP	1,000.0	Kg	748.64	Municipal Reporter Destination Site	0.0000/1 KG	0.00
				0.18 % IC&I applied for a reduction of 1.37 Kg						
00020	Webinar01		DEPOT	Residential WPP	200.0	Kg	120.00	Municipal Reporter Destination Site	0.0000/1 KG	0.00
				20.00 % IC&I applied for a reduction of 30.00 Kg						
Total net value excl. tax. CAD										0.00

Tools and Reports

Review, track or print claim reports





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[Route Reporting](#)

Enables you to display and print your route claims

Tools and Resources Section – Account Status

- In the Tools and Resources section of the reporting portal you can:
 - Access submitted Claim Reports
 - View claim approval status

Account status - overview



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Select options ▾

Created on: * To

Status: To

Claim number: To

Type: To

Search

Document	Type	Submission date	Vendor name	Status
1800027834	Claim	2014/11/20	Municipal Reporter	Not yet approved

Account Status – detailed view




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Claim 1800027834 Net Value 120.00 Status Not yet approved

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Item	Doc. Num.	Reference	Description	Quantity	Unit	Gross weight	Processing Site Name	Collection Site Name	Net Price	Price Unit	Net Value	Currency	Fuel Surch. %	Fuel Surch. Amt.	Non-Member %	Non-Member Weight	ICI %	ICI Weight
000010	Webinar01		Residential WPP	1,000.000	Kg	748.635	Destination Site	Municipal Reporter	100.0000	1,000	100.00	CAD	0.000	0.00	25.000	250.000	0.182	1.365
000020	Webinar01		Residential WPP	200.000	Kg	120.000	Destination Site	Municipal Reporter	100.0000	1,000	20.00	CAD	0.000	0.00	25.000	50.000	20.000	30.000

Viewing your Claim



MULTI-MATERIAL STEWARDSHIP WESTERN INC.
 321 4th Avenue North, Lower Level
 SASKATOON SK S7K 2L8
 CANADA

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Document Title

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 Terms of payment Net due in 30 days

Item	Document Number	Ref.	From	Material Description	Reported Quantity	UOM	Weight (KG)	Service Area or Depot Receiving Facility	Price/Unit	Amount
00010	Webinar01		CURBSIDE	Residential WPP	1,000.0	Kg	748.84	Municipal Reporter Destination Site	0.0000/1 KG	0.00
				0.18 % IC&I applied for a reduction of 1.37 Kg						
00020	Webinar01		DEPOT	Residential WPP	200.0	Kg	120.00	Municipal Reporter Destination Site	0.0000/1 KG	0.00
				20.00 % IC&I applied for a reduction of 30.00 Kg						
Total net value excl. tax. CAD										0.00



Reporting and Payment

- Although the Services Agreement stipulates that you must report quarterly, you are welcome to report more frequently if you want
- **Fixed payment per household served** payment will be net 30 days following each calendar quarter
- Municipalities signing an agreement after program launch will be eligible for payment beginning the first of the month following the execution of an agreement
- Local governments & RWAs that have not yet submitted their outstanding information by March 31st, 2016 will not be eligible for payment beginning January 1st, 2016

Next Steps



Next Steps – User Id

- You will need to contact the Service Provider Team advising us:
 - Your assigned contacts & provide us their contact details
 - First and last name, email, contact #'s
 - Primary contact, billing contact & report recipients
- A **User ID** and **Password** to access the portal is supplied by the Service Provider Team

Please email us contact information to

serviceprovider@multimaterialsw.ca

Or call 1-855-886-4558

Next Steps

- Please ensure you have submitted your EFT form accountspayable@multimaterialsw.ca.
- The WeRecycle reporting portal is available for reporting 24/7

Recap and Summary



Recap and summary

- Now you know how to submit reports to initiate your payment.
- Please ensure you are gathering your quarterly and annual data in preparation to meet those reporting obligations:
 - Quarterly you need to report:
 - KG shipped to end markets, kg rejected and revenue earned by paper and packaging material type
 - Annually:
 - Population served by household count by channel, location of depots, materials collected

Recap and summary cont.

- You have two different ways to enter your data – direct data entry/ spreadsheet upload
- The reporting process consists of three stages:
 - Entering data (reporting)
 - Reviewing data (review claim)
 - Submitting report, accessing a record of that report, and tracking account status (account management)

Support Materials

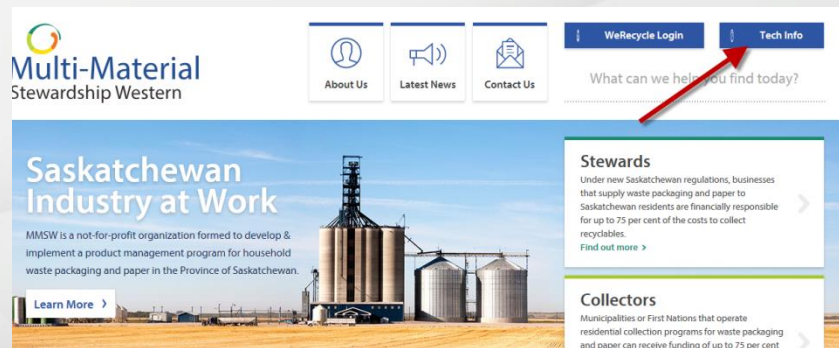


Support Materials

- A copy of this webinar, the presentation, and a Q&A document from this webinar will be available on the MMSW website
- MMSW has developed a User Guide for the WeRecycle Reporting Portal
- The User Guide provides:
 - Step by step instructions on submitting a report
 - Explanations on portal features and how they can be used to your benefit

Support Materials cont.

- **Supported Browsers:**
 - Microsoft Internet Explorer 9.0 and 10.0
 - Apple Safari
 - Google Chrome
 - Firefox
- **WeRecycle** technical requirements & information
 - www.mmsk.ca/werecycle-technical-requirements-information/



Support Materials cont.

- If at anytime you have a question or need assistance with submitting a report or using the reporting portal, you can contact your support team:

serviceprovider@multimaterialsw.ca

Questions



Scenario A

Reports submitted by a Local Government, First Nations or Regional Waste Authority (Collectors) – Quarterly reporting



Data you need to report - Quarterly

- Contract number
 - “470000xxxx”
 - Refer to your Signed Services Agreement
- Document number
 - Unique number representing your scale ticket
- Valuation type
- Service date
 - When the collection was performed
 - DDMMYYYY
- Delivery date
 - Date materials were delivered to the destination site
- Originating site name & postal code
- Destination site name & postal code
- Material description
- Reporting actual tonnage (Kg’s)

Scenario B

Designate reporting on behalf of a Local Government, First Nations or Regional Waste Authority (Collectors) – Quarterly reporting



Data you need to report - Quarterly

- Contract number
 - “470000xxxx”
 - Refer to your Signed Services Agreement
- Document number
 - Unique number representing your scale ticket
- Valuation type
- Service date
 - When the collection was performed
 - DDMMYYYY
- Delivery date
 - Date materials were delivered to the destination site
- Originating site name & postal code
- Destination site name & postal code
- Material description
- Reporting actual tonnage (Kg’s)

Data you need to report - Quarterly

- To submit a report you will need to know
 - Require a contract number per Local Government, First Nations or RWA
 - Communicated to you by the local government
 - Reports to be submitted per Local Government, First Nations or RWA contract

Questions



Scenario C

Shared collection routes – Quarterly reporting



Data you need to report – Quarterly

- Contract number
 - “470000xxxx”
 - Refer to your Signed Services Agreement
- Document number
 - Unique number representing your scale ticket
- Valuation type
- Service date
 - When the collection was performed
 - DDMMYYYY
- Delivery date
 - Date materials were delivered to the destination site
- Originating site name & postal code
- Destination site name & postal code
- Material description
- Reporting actual tonnage (Kg’s)

Guidelines for Claim Reporting on Shared Collection Routes

- The following guideline is intended for a Local Government, First Nations or Regional Waste Authority (Collectors) participating in the MMSW program that shares a collection route with one or more Collectors and requires instruction on how to determine the quantity of WPP to be reported to MMSW. This information can be used by the Collector or can be shared with the Collector's reporting delegate if one has been assigned.

Determining Collector's portion of residential WPP

- Tonnage reported should be determined by pro-rating the total collected WPP weight based on the number of households in the collection area serviced on the shared route.
- In order to calculate a community's weight on a shared route, the following information is required:
 - Total # of Households and # of ICI locations in the collection service area on the shared route
 - Total # of Households on the shared route, including ICI stops
 - Total KG collected on the shared route
- A Collector's reported tonnage to MMSW will be based on the percentage of households for the overall route.

Determine Collector's share of collected WPP - EXAMPLE

- Step 1 Determine Collector's share of collected WPP

# of Households on the shared route	957
Total Households and ICI locations for service area	1,000
Total Households and ICI locations for all service areas on the shared route	13,000
Collector's share of WPP ($1,000 \div 13,000$)	7.69%

Determine Collector's share of collected WPP - EXAMPLE

- Step 2 Calculate Collector's WPP weight

Total WPP collected on the shared route	1,495,000.00 KG
Total weight to report for the Collector (7.69% x 1,495,000)	114,965.50 KG

In this example, a Collector would report **114,965.50 KG** to MMSW.

Handling ICI on Shared Routes

- Should a collection area also include WPP collected from Industrial, Commercial and Institutional (ICI) sources, these are automatically accounted for in the WeRecycle portal using the ICI amount declared in the Collector's Services Agreement.
 - As ICI amounts are specific to each collector, deductions are taken after report submission(s) are received in the WeRecycle system and are reflected on the quarterly Claim Summary Report issued by MMSW.
 - Deductions should not be taken against the calculated WPP for a collection area.

Questions



Scenario D

Depot only collection routes – Quarterly reporting



Data you need to report - Quarterly

- Contract number
 - “470000xxxx”
 - Refer to your Signed Services Agreement
- Document number
 - Unique number representing your scale ticket
- Valuation type
- Service date
 - When the collection was performed
 - DDMMYYYY
- Delivery date
 - Date materials were delivered to the destination site
- Originating site name & postal code
- Destination site name & postal code
- Material description
- Reporting actual tonnage (Kg’s)

Determine Collector's share of collected WPP

- Two further scenario's to be considered:
 - Collection vehicles with on board truck scales
 - Collection vehicles without on board truck scales

Collection vehicles with on board scales

- Record each pick up location details (i.e. name and address) and associated scale weigh
 - Other information to capture:
 - Truck number
 - Date of pick up service
- Report the individual depot location's weight to MMSW
- Capture only the MMSW partner tonnages and report these tonnages to MMSW

Collection vehicles without on board scales MMSW only

- Collection vehicles without on board truck scales
 - Record each pick up location details (i.e. name and address)
 - Other information to capture:
 - Total number of Households serviced by each depot
 - Truck number
 - Date of pick up service
 - Tipping date and location
 - Determine the Total Weight for MMSW tonnage only – exclude ICI and non-MMSW pick up locations
 - Calculate the tonnage per pick up location based on serviced MMSW households
 - Report the calculated tonnages to MMSW

Collection vehicles without on board scales

- Calculate the tonnage per collection stop
 - Sum total number of HH's and their percent contribution
 - Exclude non-MMSW tonnage

Location Stop	HH count	% contribution to Total	Total Weight 9,000 Kg (Total weight multiplied by each depot's percent)
Depot 1	500	50% (500 divided by 1000)	$9,000 \times 0.5 = 4,500 \text{ kg}$
Depot 2	200	20% (200 divided by 1000)	$9,000 \times 0.02 = 1,800 \text{ kg}$
Depot 3	300	30% (300 divided by 1000)	$9,000 \times 0.03 = 2,700 \text{ kg}$

Total	1,000		

Questions



Multi-Material Stewardship Western (MMSW)

serviceprovider@multimaterialsw.ca

